# Certificate

No. 9/01/WS/UNIV/UTAMA-J/X/2020

Dengan ini menyatakan bahwa :
*This is to certify that :*

Nama Lengkap / *Full Name* : **FEBY ALIYANA**
No. Pokok / *Reg. Number* : 16530025
Program Studi / *Majoring* : S1 - TEKNIK MESIN

LULUS / Succeed

Telah Mengikuti Program Workshop '**MICROSOFT OFFICE PRO**' yang Telah Dilaksanakan pada Tanggal 18-19 September 2020
*Has Completed The 'MICROSOFT OFFICE PRO' Workshop Program which Had Been Held on 18-19 September 2020*

Dengan Hasil / *Result* : **SANGAT MEMUASKAN / Excellent (A)**

**Materi / *Matery*:**

- Office Documents Format
- Word – Mail Merge, Objects and Colors
- Excel – Data Tables and Functions
- PowerPoint – Slide Format and Multimedia

Jakarta, 15 Oktober 2020

**Prof. Dr. H.M. NOOR SEMBIRING, SE, MM**
Rektor